



Pannon Egyetem

Felnőttképzési intézet

8200 Veszprém, Egyetem utca 10. ■ B/2020/000711; E/2020/000101

PRIVACY POLICY

This Information on data management (hereinafter: „Information”) applies to the personal data collected and managed by the Institute for Adult Education of the University of Pannonia (hereinafter: "Data Controller").

Data of the Data Controller

Name of Data Controller: Institution for Adult Education of the University of Pannonia

Registration number in the Register of Adult Education Institutions: B/2020/000711, E/2020/00101

Address: 8200 Veszprém, Egyetem u. 10

Website: felnottkepzes.uni-pannon.hu

Director of Institution for Adult Education: Varga Ágnes

Legislation on which data management is based:

- Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter: GDPR);
- Act CXII of 2011 on the right to information self-determination and freedom of information (hereinafter: InfoAct.)
- Act LXXVII of 2013 on Adult Education (hereinafter: AEA), and Government Decree 11/2020. (II. 7.) on the implementation of AEA.

The purpose of data management:

The Data Controller manages the personal data made available to him in accordance with the legislation on business secrets and data protection regulations for the purpose of providing information about the courses of the Institute for Adult Education of the University of Pannonia, as well as fulfilling the obligation to provide data prescribed by law. The Data Controller does not use the provided personal data for purposes other than this.

Data:

According to AEA § 21 (1) the Training Institution manages the following data of the person participating in the training for the purpose of conducting trainings:

- a) natural personal identification data, gender, nationality, legal title of residence of a non-Hungarian citizen in Hungary and the name and number of the right-of-residence document, document, residential address, mailing address, e-mail address and telephone number;
- b) data related to the training, which relate to the education, professional qualification, and foreign language knowledge of the person participating in the training, the entry into the

training and the completion of the training, and the exit from the training in the absence of the completion of the training, the evaluation and assessment during the training, the related payment obligations and the training loan used.

Duration of personal data management:

The Data Controller manages the personal data for the period specified in the adult education legislation - until the last day of the eighth year from the conclusion of the adult education contract - or until the consent is withdrawn. Withdrawal of data management consent may affect the further participation of the training participant in the training.

Automated decision-making and profiling: None of these occur during data management.

Data processing: No data processor will be involved.

Data transfer:

Data managed on the basis of the AEA can be used for statistical purposes and can be transferred for statistical use in a way that is not suitable for personal identification, and can also be transferred to the Central Statistical Office in a way that is suitable for individual identification for statistical purposes free of charge (AEA § 21 (2)); and must be forwarded for the purpose of monitoring the use of public finance or European Union funds to the bodies that monitor these subsidies (AEA § 21 (3)).

According to the National Statistical Data Collection Program, the adult education institution is obliged to provide data for statistical purposes about its adult education activities, which it does through the adult education information system. (AEA § 21 (4)).

The Data Controller informs the Data Subjects that their personal data will not be forwarded for commercial or business purposes.

The Data Controller is obliged to provide data to the state administrative body for adult education, as well as the court, the prosecutor, the violation authority, the public administrative authority, the investigative authority, and other bodies based on the authorization of the law, in order to provide information, communicate and transfer data, and make documents available. In this context, the provision of data is only to the extent that is absolutely necessary to achieve the purpose of the authority ordering the provision of data. The Data Controller cannot be held responsible for the performance of this type of data transmission, as well as for the possible consequences resulting from this, and no claims can be made against it.

The rights of the data subject in relation to data management:

- Right to information: The data subject has the right to information about data management, which we fulfil by making this information available.
- Data management based on consent: After withdrawal of consent, personal data will be deleted permanently and irreversibly. Revocation of consent based on the GDPR does not affect the legality of data processing carried out on the basis of consent prior to the revocation.

- Right to erasure: The data subject has the right to have his or her personal data deleted at his request, if the personal data is no longer needed for the purpose for which it was processed; in the case of consent-based data management, withdraw his or her consent, which is the basis of the data management, and there is no other legal basis for the data management; or if the personal data were processed illegally; or if the personal data must be deleted in order to fulfil a legal obligation prescribed by the applicable EU or Member State law..
- Right of access: We will provide information at the request of the Data Subject whether his or her personal data is being processed and, if so, we will provide access to it.

Enforcement of the data subject's rights:

The Data Subject may exercise the rights contained in this information primarily in an electronic letter sent to the e-mail address felnottkepzes@uni-pannon.hu or in a postal letter delivered to the headquarters of the Data Controller (Egyetem u. 10, 8200 Veszprém). We will inform him or her about the measures taken based on the request within 30 days of its receipt. If we are unable to fulfil the request, we will inform him or her within 30 days of the reasons for refusing to fulfil it and of the rights of redress.

Right of redress related to data management:

If the Data Subject considers that the processing of his personal data violates the GDPR or InfoAct, he is entitled to – without prejudice to other administrative or judicial remedies – file a complaint against the data controller.

In order to assert his right to judicial redress, the Data Subject may go to court against the data controller if, in his or her opinion, the data controller or the data processor entrusted by him or acting on the basis of his instructions has violated the provisions of the legislation on the handling of personal data or the mandatory legal act of the European Union. handles. By filing a report with the National Authority for Data Protection and Freedom of Information (NAIH), anyone can initiate an investigation against the data controller, citing that a violation of rights has occurred in connection with the processing of personal data, or that there is an immediate risk of such violation, or that the enforcement of his or her rights related to data processing has been restricted, or the request for the enforcement of these rights has been rejected. The notification can be made at one of the following contacts:

National Authority for Data Protection and Freedom of Information (NAIH)

Postal address: 1363 Budapest, Pf.: 9.

Address: 1055 Budapest, Falk Miksa utca 9-11.

Phone: +36 (1) 391-1400, Fax: +36 (1) 391-1410

E-mail: ugyfelszolgalat@naih.hu

URL: <http://www.naih.hu>

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Varga Ágnes
director of institute